

Girl Scouts of Eastern Iowa & Western Illinois, Inc
2011- 2nd Avenue
Rock Island, IL 61201

MINUTES
Board of Directors Meeting
July 17, 2008

The Board of Directors of Girl Scouts of Eastern Iowa and Western Illinois met on Thursday, July 17, 2008 at two video conferencing locations: Kirkwood College in Cedar Rapids and EICC Kahl Bldg in Davenport.

Present: Mary Lagerblade, Candace Arp, Harry Coin, Michel Stone, Teresa Colgan, Deb Oliver, Amy Olson, Barb Anderson, Mary Ann Brown, Denise Bulat, Heather Prendergast, Pat Keir, John Lohman, Michel Stone, Jim Vermazen, Lametta Wynn , Carolyn Haupert
Staff: Doug Nelson, Diane Nelson, Kathy Pinger, Marsha Thompson, Gene Averhoff, Donna Logan, Allison Johnson, Diane Koster

Absent: Bill Leaver, Danielle Gibbs, Jennifer Waldron, Kim Armstrong, Ann Menke, Ann Hutchinson, Marilynn Field. Gloria Frost, Christine Grant, Beth Freeman, Julie Winkler, Lu Barron

Guests: Tom Feldman, Tom Duggins, Julie Tanner

Consent Agenda:

The meeting was called to order at 4:30. Quorum was met.

The minutes from the May 15, 2008 board meeting were presented. A motion was made by Teresa Colgan and seconded by Pat Keir to accept the minutes.
Motion Carried.

Welcome & Introductions:

Board Chair, Mary Lagerblade introduced our guests.

New Business:

Secretary's Report:

Carolyn Haupert reported on the numerous letters we have received from people around the country offering their condolences and help as a result of the loss of our Cedar Rapids office. Diane Nelson reported that a generous amount of financial support had been received as well as a \$25,000 anonymous donation. She also noted that Diane Koster, VP of Fund Development, had recently achieved the Certified Fund Raising Executive (CFRE), designation. An explanation was provided for a photo sheet that had been distributed to the board related to the flooding of the Cedar Rapids office.

Treasurer's Report

Doug Nelson presented the financial reports for May and June, 2008. Harry Coin made a motion to accept the reports and a second was received from Pat Keir. Motion Carried

The audit report from 9-30-07 was presented by Julie Tanner of Doyle & Keenan, P.C. A brief overview was given in explanation of the audit packets that had been distributed. She indicated that we had received a "clean" audit. She also spoke to the controlled efficiency letter which was issued to the council. Doug Nelson indicated that 90 of the efficiencies have been reached. Ms Tanner also addressed the issue of the additional time it will take to do the 9-30-08 audit, thus causing an increase in their billing. The finance committee made motion to approve the audit and the motion was seconded by Mary Ann Brown. The motion carried.

Carolyn Hauptert presented information on the allocations from the Dubuque United Way. There had been a delay in receiving our allocation until just recently. There had been some misunderstanding as to the forms and information needed by the UW and she provided an explanation of the deficit information they needed. We have since received \$44,250, or ½ of our annual allocation. The UW of Dubuque support and documentation is based only on the financial deficit in the Dubuque cost center. Discussion followed regarding next years allocations, which have been reduced by 16%. A letter from Mary Lagerblade, will be sent to their board chair asking for a meeting and an explanation of the reduction in financial support.

Annual Meeting:

The annual meeting has been set for November 13, 2008. The member meeting will be held from 6:00 pm to 6:45 pm. The annual meeting portion will be from 7:00 pm to 8:00 pm. The meeting will be held via video conferencing established throughout the council. Suggested locations for video conferencing will be the Quad Cities, Cedar Rapids/Iowa City, and Waterloo/Cedar Falls. Burlington/West Burlington and Dubuque.

A motion was made by Denise Bulat to approve the date, time and location of the annual meeting. The motion was seconded by Teresa Colgan and carried.

Flood Update

Mary Lagerblade introduced Tom Duggins, from Travelers Insurance and Tom Feldman from Wachovia Insurance. Tom Feldman explained the issues with our insurance coverage for Camp Tahigwa and the Cedar Rapids office. Initially it did not appear that we would be covered, however, after several weeks of investigation and talks, the insurance company has agreed to pay our claim. This will be a tremendous help to our council and its ability to quickly get back to the business of serving girls. Diane Nelson expressed our appreciation for their support of our council and of GSUSA. We will work with our insurance carriers to see that our next location is not in a flood/hazard area. Diane also shared her appreciation for the support the board has shown through this journey.

Property Committee:

Denise Bulat reported that the property committee, along with our insurance carrier would be looking at all of our properties, their insurance coverage and their relationship to the flood plains. As discussed at a previous board meeting, the committee will continue to look into the issues in Rock Island; however, the Cedar Rapids location will be a priority.

Process Improvement

Teresa Colgan gave a brief report on the recent Strategic Planning meeting, held in Bettendorf, in which volunteers, staff and board members met. The four initiatives they will be working on are: (1) a complete review of all facilities (2) a scorecard for key council measurement (3) complete review of fiscal matters and (4) a review of stakeholders needs, including, girls, volunteers and staff.

Bylaws Task Force

Mary Lagerblade spoke to the group regarding updates to our bylaws before the annual meeting. Heather Prendergast and Mary Ann Brown agreed to review our bylaws and see if any changes need to be made. Board members were encouraged to join the task force as well and bring any bylaw revisions to the attention of the task force. Donna Logan and Diane Nelson will also work with the task force. Harry Coin made a motion to have the task force review our bylaws. The motion was seconded by Deb Oliver and carried.

Nominating Committee

Diane Nelson reported that the nominating committee, led by Ann Hutchinson, would be contacting those board members whose terms were expiring. She also indicated she would like to have a “waiting list” of those interested in serving on our board.

CEO Report

Diane Nelson, CEO for the Girl Scouts of Eastern Iowa and Western Illinois shared general information on camp and membership enrollment. So far, we have 18,500 girls registered. The original membership goal was 20,000, which was later revised to 19,000. She also explained that some of the registration forms were lost during the flooding of our Cedar Rapids office. That number appears to be approximately 650. Staff is working on tracking those registrations, so we can ensure they are included in our 2009 membership year.

Information regarding the national meeting was also shared. The meeting will be held in Indianapolis, IN, October 30 – Nov 2. The delegates had their first meeting regarding details of the trip this week. Board members were encouraged to consider attending the national convention this year.

President Report

Mary Lagerblade went over the annual board calendar reminding everyone to add Nov 13th for the annual meeting. Discussion followed regarding adding additional video conferencing locations to our next board meeting. Diane Nelson indicated that we were also in contact with ICN to set up something in Waterloo, Burlington and Dubuque.

Our next board meeting will be held via teleconference on October 16, 2008.

Adjournment

At 6:00, a motion was made by Teresa Cogan and seconded by Denise Bulat to adjourn the meeting. The motion was carried.

Respectfully submitted:

Kathy Pinger
Administrative Assistant

Enclosures:
Financial reports
Audit report
Strategic Initiatives
Insurance reports
Board Calendar