

Girl Scouts of Eastern Iowa & Western Illinois, Inc.
2011 2nd Avenue
Rock Island, IL 61204

MINUTES
Board of Directors Meeting
Thursday, September 20, 2007

The Board of Directors of Eastern Iowa & Western Illinois met on Thursday, September 20, 2007 at 4:30 p.m. at the Holiday Inn, Coralville, IA.

PRESENT: Denise Bulat, Teresa Colgan, Amy Olson, Christine Grant, Beth Freeman, Carolyn Hauptert, Michel Stone, Marilynne Field, Danielle Gibbs, Melissa Hillman, Pat Kier, Mary Lagerblade, Harry Coin, Kim Armstrong, Jim Vermazen, John Lohman, Heather Prendergast, Julie Winkler, Candace Arp
Call-in: Lu Barron, Ann Menke, Jennifer Waldron, Deb Oliver

Staff: Allison Johnson, Gene Averhoff, Diane Koster, Dawn Breckenridge, Jen Neumann, Kathy Pinger, Kim Hull, Cally Bice, Donna Logan, Diane Nelson

ABSENT: Bill Leaver, Gloria Frost, Ann Hutchinson, Lametta Wynn

CONSENT AGENDA:

The meeting was called to order at 4:30 p.m. Quorum was met.

Minutes – Minutes from the June 7, 2007 board meeting were presented.

A motion was made and seconded to approve Consent Agenda items.
MOTION CARRIED.

WELCOME & INTRODUCTIONS:

Introductions –
Board Chair, Mary Lagerblade had everyone in attendance introduce themselves and those calling in did the same
Minute for the Mission -
Danielle Gibbs presented to the board what Girl Scouting has meant in her life

NEW BUSINESS:

Carolyn Hauptert presented information to the Board about an award that was presented to one of our board members, LaMetta Wynn, LaMetta was presented with the Iowa African-American Women History Maker Award
It was also noted that the Girls Scouts of Eastern Iowa and Western Board of Directors was recognized by the Corridor Business Journal as one of the most High-Profile Boards in the Corridor.

TREASURER'S REPORT :

Doug Nelson and Amy Olson shared with the board the Financial Reports for May, 2007. The 2008 Operating Budget and the 2008 Capitol Budget were also presented. Handouts were made available before and during the meeting and discussion followed regarding the cookie sale income, final audit, cash reserves, and increase in travel budgets. Doug stated that all budget information presented has been approved by the council finance committee. All monthly financial reports will be current for the November board meeting. It was noted that the Property Committee was meeting later that evening to address some emergency camp issues that need to be addressed this fall

Motion were made and seconded to approve the May Financials, the 2008 Operating Budget and the 2008 Capitol Budget.

FUND DEVELOPMENT

Diane Koster informed the board that she was able to secure complimentary tickets for the upcoming Martina McBride concert. She has offered some of the tickets to our United Way Partners to use in their fundraising/recognition programs. She offered tickets to any board member for \$20 (proceeds to be used for GS programs) and offered 2 free tickets to each of our three girl board members. Plans are being completed to offer tickets to our key volunteers as well as staff..

MARKETING/COMMUNICATIONS

John Lohman presented to the board the Critical Communication Plan for the council. It detailed the objectives, the management team and the communication process for getting the information to the board And communication team spokesperson. A spokesperson will be trained in each of our council office locations. Laminated cards were distributed to the board with contact numbers and steps to follow in the event of an emergency or critical communication situation. A motion was made and carried to accept the Critical Communication Plan.

STANDARD GSEIWI POLICIES:

Donna Logan made a presentation of the councils Policies and Procedures. Discussion followed regarding contact signatures, HR Laws and varying state laws. A motion was made and seconded to approve the policies.

PROGRAM REPORT

Dawn Breckenridge represented the council program department and shared with the board the Fall Program Guide. Dawn reported that our latest program event, "Underwater Adventure" served over 1000 girls. Christine Grant suggested that council try and develop more college partnerships. The board was invited to attend any camp or council event.

PERFORMANCE EXCELLENCE REPORT:

An in-depth presentation was made by Teresa Colgan on the Baldrige Criteria for Performance Excellence. A power point presentation provided details the program and its core values and goals. Previously provided handouts gave additional details. A proposal was presented by the exploration committee that GSEIWI use the Baldrige Criteria for Performance Excellence to strive to become the most effective youth serving organization in eastern Iowa and western Illinois. Discussion followed and it was suggested that the council use the criteria presented as a framework to prepare for the GSUSA CPI. A motion was made to formalize a committee and move forward using the Baldrige plan.

It will be determined in the spring whether we will apply for formal consideration or wait for another year.

CEO REPORT:

Diane Nelson, CEO for the Girls Scouts of Eastern Iowa and Western Illinois shared information regarding our ability to fill staffing vacancies and increasing our number of girl members. A year end comparison camp report was provided. Camp attendance was down 12.5% overall with an increase at only one camp. Also, the membership update with only a few days until the end of September was 20,286 girls versus 20,745 last year.

COUNCIL CHAIR'S REPORT: Mary Lagerblade

Mary Lagerblade gave a brief overview of the GSUSA Board training that was presented in July. Board members were informed that there were several committees that still needed participants. A reminder was given to sign and return the Conflict of Interest Statements. Mary explained the Annual Appeal process that will take place in November. As part of the annual appeal, past board member should be solicited for their support. Kim Hull also shared during this time about the Council Recognition Event to be held April 12, 2008. The board will be preparing their goals and objective for 2008. A discussion on the benefits of using Video Conferencing will be held at our next meeting. The date of the next board meeting was announced as November 15, 2007.

ADJOURN:

MOTION: A motion was made to adjourn the meeting and it was seconded MOTION CARRIED

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Kathy Pinger
Administrative Assistant

Handouts
Minutes
Financials for May
Operation Budget for 2008

Amendment to the 403(b) Thrift Plan

of

Girl Scouts of Eastern Iowa & Western Illinois, Inc.

In accordance with the provisions of the Plan, the Employer hereby amends its Plan, effective as of October 1, 2007, as follows:

(1) **Section 1.3(b)(3)** is changed to read as follows:

(2) Subject to Section 5.2, each Participant who has satisfied the age and service requirements of Section 1.2(b)(2) shall be entitled to receive an allocation of Employer Matching Contributions for each Plan Year equal to the lesser of (A) 100% of his Salary Reduction Contributions deferred during that Plan Year while he satisfied the participation requirements for Employer Matching Contributions, or (B) 3% of his Compensation received during that Plan Year while he satisfied the participation requirements for Employer Matching Contributions.

This Amendment executed at _____ this ____
_____ day

of _____, 20 _____.

Girl Scouts of Eastern Iowa and Western Illinois, Inc.

By: Diane Nelson

Title: Chief Executive Officer

Received in New York, NY this _____ day of _____
_____, 20 _____.

Mutual of America Life Insurance Company

By: _____

Title: Vice President

BOARD OF DIRECTORS RESOLUTION

WHEREAS, the Board of Directors of Girl Scouts Council of Eastern Iowa and Western Illinois, Inc. has assembled in a meeting this:

_____ day of _____
_____, 20_____;

WHEREAS, the Employer established the 403(b) Thrift Plan (the Plan) to provide retirement benefits for employees of the Employer.

WHEREAS, the Employer has the right to amend the Plan pursuant to the provisions of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The attached Plan Amendment is approved;
- 2) All other provisions and conditions of the Plan remain unchanged; and
- 3) **Diane Nelson, Chief Executive Officer**
(Name and Title)

is/are hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions.

The undersigned _____
_____ (Secretary of the Board or Board President) of the Employer hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors on the _____ day of _____
_____.

20_____, and that the documents attached thereto are the true copies of the documents referenced in those resolutions.

Corporate Seal

Secretary of Board / Board President

date