



# Girl Scout Adult Volunteer Position Description

7/10

## School Organizer

### SUMMARY

The School Organizer works with schools and Regional Membership Managers to develop a relationship to promote Girl Scouts and ensures all girls at the school are given the opportunity to join through various recruitment methods. The Volunteer works with leaders within the school, providing ongoing support.

### PARTNERS WITH

- Service Unit Director

### SUPPORTED BY

- Service Unit Director
- Regional Membership Manager

### RESPONSIBILITIES

- Establishes a positive relationship with school administration
- Organizes recruitment events at the school and enlists the help of other volunteers to provide an enthusiastic presentation to adults and a fun taste of Girl Scouts for the girls
- Works closely with the Regional Membership Manager to give all girls the opportunity to join
- Organizes troops with the assistance of the area Registrar
- Assists with school registration of girls and adults
- Develops a relationship with troop leaders and provides ongoing support through the Leader Mentor System
- Follows up on lapsed girls and troops with Service Unit Registrar
- Assists in placing new girls in established troops
- Works with the Regional Membership Manager and service team to determine additional recruitment needed
- Work with Regional Membership Manager and leaders to assure Gold Star School process is implemented

### CORE COMPETENCIES

- **Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the New Girl Scout Leadership experience and achieve outcomes via Discover, Connect and Take Action
- **Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments
- **Fostering Diversity:** Understands differences and embraces differences
- **Oral Communication:** Expresses ideas clearly and concisely
- **Personal Integrity:** Demonstrates honesty, credibility and dependability

I understand and agree to the responsibilities and competencies of this position.  
Print name below signature.

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Signature

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Date